



**ಪ್ರಾದೇಶಿಕ ಆಯುಕ್ತರ ಕಾರ್ಯಾಲಯ, ಬೆಳಗಾವಿ ವಿಭಾಗ, ಬೆಳಗಾವಿ-590002**

**OFFICE OF THE REGIONAL COMMISSIONER, BELAGAVI DN, BELAGAVI-590002.**

ದೂರವಾಣಿ } 0831-2404007  
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ಕ್ರ:ಪ್ರಾಅಬೆ:ಭೂಮಿ:4:ಪೋಡಿ ವಿವ:41:2020-21.

ದಿನಾಂಕ: 05-06-2021.

**“ಸಂಕ್ಷಿಪ್ತ ಟೆಂಡರ್ ಪ್ರಕಟಣೆ”**

ಮಲಪ್ರಭಾ ಮತ್ತು ಘಟಪ್ರಭಾ ನದಿಗಳ ಸರ್ವೆ ಕಾರ್ಯಕ್ಕೆ ಅಗತ್ಯವಿರುವ 01 ವಾಹನವನ್ನು(Nissan Sunny or Honda City or Honda Amaze or Hyundai Verna or Maruti Ertiga (AC)) ಒಂದು ವರ್ಷದ ಅವಧಿಗೆ ಬಾಡಿಗೆ ಆಧಾರದ ಮೇಲೆ ಈ ಕಚೇರಿಗೆ ಪೂರೈಸುವ ಕುರಿತು ಟೆಂಡರ್ ಆಹ್ವಾನಿಸಲಾಗಿದೆ. ಆಸಕ್ತ ಅರ್ಹ ಟೆಂಡರ್‌ದಾರರು ದಿನಾಂಕ: 14-06-2021 ರ ಸಂಜೆ 5.00 ಗಂಟೆವರೆಗೆ ಮುಚ್ಚಿದ ಲಕೋಟೆಯಲ್ಲಿ ಈ ಕಚೇರಿಗೆ ಟೆಂಡರ್ ಸಲ್ಲಿಸಬಹುದು. ಟೆಂಡರ್ ಷರತ್ತುಗಳು ಹಾಗೂ ಅರ್ಜಿ ನಮೂನೆಯನ್ನು ಕಚೇರಿಯಿಂದ ಮುದ್ದಾಂ ಪಡೆಯಬಹುದು ಅಥವಾ ಈ ಕಚೇರಿಯ ವೆಬ್ ಸೈಟಿನಿಂದ ಡೌನ್ ಲೋಡ್ ಮಾಡಿಕೊಳ್ಳಬಹುದು.

ಪ್ರಾದೇಶಿಕ ಆಯುಕ್ತರು  
ಬೆಳಗಾವಿ ವಿಭಾಗ, ಬೆಳಗಾವಿ

ಪ್ರತಿ-

1. ಉಪ ನಿರ್ದೇಶಕರು, ವಾರ್ತಾ ಮತ್ತು ಸಾರ್ವಜನಿಕ ಸಂಪರ್ಕ ಇಲಾಖೆ, ಬೆಳಗಾವಿ ಇವರಿಗೆ ನಿಯಮಾನುಸಾರ ಸೂಕ್ತ ಕ್ರಮಕ್ಕಾಗಿ
2. ಜಿಲ್ಲಾ ಮಾಹಿತಿ ಅಧಿಕಾರಿಗಳು, NIC, ಬೆಳಗಾವಿ ಇವರಿಗೆ ಅಧಿಸೂಚನೆಯ ಪ್ರತಿಯೊಂದಿಗೆ ಕಳುಹಿಸುತ್ತಾ ಈ ಕಚೇರಿಯ ವೆಬ್ ಸೈಟಿನಲ್ಲಿ ಪ್ರಕಟಿಸಲು ಕೋರಿದೆ.
3. ಕಚೇರಿಯ ಸೂಚನಾ ಫಲಕಕ್ಕೆ.



**ಪ್ರಾದೇಶಿಕ ಆಯುಕ್ತರ ಕಾರ್ಯಾಲಯ, ಬೆಳಗಾವಿ ವಿಭಾಗ, ಬೆಳಗಾವಿ-590002**

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ದಿನಾಂಕ: 05-06-2021.

**Tender Notification for Hire of Vehicle**

Tenders in prescribed format have been invited from eligible bidders for providing vehicle required for Malaprabha and Ghataprabha river survey on hire basis as per terms and conditions given below.

| Vehicle for Expert Consultants |                |   |        |
|--------------------------------|----------------|---|--------|
| SL                             | No of Vehicles | Type of vehicles  | Period |
| 1                              | One            | Nissan Sunny or Honda City or Honda Amaze or Hyundai Verna or Maruti Ertiga (AC) not earlier than 2015. | 1 Year |

**1. Tender Schedule:**

Last Date and time for submission of bids: 14-06-2021 up to 5.00 PM

Opening of Bids: 15-06-2021, 11AM at office of the Regional Commissioner, Belagavi

**2. Mode of submission:**

- All the documents along with filled in prescribed format to be placed in a sealed cover super scribed as "Tender for Hiring of Vehicle".
- The sealed cover shall be submitted by hand (during office hours only) or by post or courier at the following address within the prescribed last date and time.
- Late submissions for whatsoever reasons shall not be considered.
- Bids submitted in the format other than the prescribed one shall not be considered.
- Bids submitted by e-mail shall not be considered.
- The prescribed format must be completely filled in and duly signed by the authorized person only. Unsigned and incomplete applications shall be rejected.
- Copies of the relevant documents to be self attested with seal and signature by the authorized person.
- Unauthorized corrections in financial bid shall not be considered.
- The successful bidder shall submit original documents of the submitted copies in due course for verification along with performance security guarantee, contract agreement and other documents as required.



**3. Address for Communication:**

Regional Commissioner, Belagavi Division, Court Compound, Belagavi – 590002

Contact: Budget & Accounts Officer (9964874798, 0831 2404267)(During Office hours only)

Email: [rcbgm-kar@nic.in](mailto:rcbgm-kar@nic.in)

**4. EMD: Nil**

EMD amount is exempted as per GO No. FD/675/Exp-12/2020 dtd 22-12-2020. However bidders shall submit signed EMD Declaration in the format attached to this document. Bids without EMD Declaration shall be rejected.

**5. Performance Security:**

Successful bidder shall furnish **Performance Security** of Rs.12600/- in the form of Bank Guarantee.

**6. Terms and Conditions:**

**A. THE BIDDERS SHALL HAVE THE FOLLOWING PRE-BID QUALIFYING REQUIREMENTS:**

**1. Experience:**

The Bidder shall have minimum two years experience in providing at least 01 similar vehicle for conveyance purposes in Central or State Government organizations or public utility in any two years during the preceding 5 years. As a proof, bidder shall furnish copy of at least one work completion certificate for providing service for a minimum period of 2 years during the 5 preceding years issued by competent authority or project head or authorized person.

**2. Furnishing of Vehicle Document:** The Bidder shall submit copy of valid documents like RC book, Insurance, Commercial permit, Tax card, Emission certificates of vehicles matching the requirements, with RTO Road Worthiness Certificate for each vehicle.

**B. Other Terms and Conditions for qualifying in Technical Bid:**

i. The intending bidder shall not have been subject to forfeiture of EMD or foreclosure or termination of their Contract in any Central or State Government or any other Local Body of Government or PSU or have not been blacklisted for participating in tender by any Central or State Government or any other Local Body of Government or PSU in India during the past five years. Nor should the agency be engaged in any litigation with any Central or State Government or any other Local Body of Government or PSU in India during the past five years.

A declaration in this regard has to be signed in the prescribed form. The successful bidder shall furnish the notarized affidavit on Rs 200 value stamp paper later.

Note 1: The Bidder will be required to deploy driver and provide fuel for the vehicle. The successful bidder must bear the cost of quarterly check up in authorised garages and tuning of the vehicle. The repair cost of any damage to the vehicle attributable to the negligence of the driver during duty shall be borne by the supplier.

**C. Vehicle Condition and Specifications:**





1. The tenderer should ensure that the vehicle deployed by him are of recent model (not earlier than 2015), not more than 1 Lakh km on Odometer and shall have clean seat covers/ car perfume and should be in good running condition for which a road worthiness certificate of jurisdictional RTO shall be provided.
2. Vehicle should be comprehensively insured and should carry necessary all India permits/ clearance from the RTO authority.
3. The vehicle shall be for exclusive use of this Office and should not be used by the Service Provider for any other purpose. The Vehicle shall be parked in the parking area allotted by RC OFFICE BELAGAVI when not in use.
5. The vehicle shall be made available 24\*7 on all days including Saturday, Sunday & Holidays, if required.
6. In case of any breakdown of vehicle on duty, the service provider shall make arrangement for providing another similar vehicle till repair or else penalty will be charged.
7. The service provider should provide a single contact person/ supervisor for the vehicle deployed to this office. It would be responsibility of the supervisor to keep track of the vehicle also any instruction regarding vehicle would be communicated by this office to the supervisor through phone or Whatsapp.

**D. Contract Period:**

1. The contract will be initially for a period of eleven months which may be further extended on satisfactory services on the same terms and conditions with approval of the Regional Commissioner, Belagavi.
2. In case quality of service by the Service Provider is found unsatisfactory, this Office may terminate the contract after giving 15 days notice. In case of such termination, services of other empanelled Service Providers will be utilized at the contracted rates.

**E. General T&C**

1. Regional Commissioner, Belagavi Division Belagavi, reserves the right to accept any or reject any or all bids.
2. Financial bids of only those bidders who have enclosed all the required documents and declaration in the prescribed format signed by the authorised person shall be considered.
3. The bidders shall quote in Indian rupees only inclusive of all applicable taxes and charges.
4. Payments will be made by cheque in the name of agency after recovering TDS and dues if any, on monthly basis subject to availability of funds.
5. Validity of offer: The offer shall be valid for 90 days from the last date of Submission of bids.

**F. Terms and Conditions of Drivers.**

1. Drivers provided shall not be changed unless requested this office. If a Driver is absent for more than 24 hours, replacement must be provided or else Rs 1500 will be deducted from monthly bill for every day of absence.



2. Drivers must be between 25 and 45 years of age with good vision, no bad habits, good knowledge of the Belagavi Region, 3 years driving experience, well behaved and no police record. Driver must have LCV badge. Copy of the Driving License, Badge, Adhaar Card and SSLC Certificate and Bio-Data of selected Driver should be submitted.

3. Driver must maintain Odometer record each day in Log Book duly signed by vehicle user and submit copy of Log Book entry to Budget and Accounts Officer monthly and obtain his signature before submission for billing.

#### **G. Terms and Conditions of Financial Bid.**

1. Maximum bid limit is Rs 35000 per month, for 2000 km and thereafter, Rs. 3.5 per km. No additional amount shall be paid. Bids above these limits will be summarily rejected. Lowest competitive quote for remuneration for one month shall be selected as successful bidder, subject to fulfilment of all other conditions.

#### **7. Documents to be submitted**

| Sl.No. | Required Documents to be submitted  |
|--------|---|
| 1.     | Filled prescribed format  |
| 2.     | EMD Declaration in prescribed format  |
| 3.     | copy of PAN Card.   |
| 4.     | copy of GST Registration certificate  |
| 5.     | copy of Income Tax Returns for the Financial Years 2017-18, 2018-19 and 2019-2020   |
| 6.     | <b>Experience Certificate</b><br>The bidder shall submit the copy of at least one work completion certificate for providing services for a minimum period of 2 years during the 5 preceding years issued by competent authority or project head or authorized person of Central or State Government organizations or public utility |
| 7.     | <b>Vehicle Documents:</b><br>The Bidder shall submit copy of valid documents like RC book, Insurance, Commercial permit, Tax card, Emission certificate and RTO Road Worthiness Certificate for the vehicle.  |



  
Regional Commissioner  
Belagavi Division, Belagavi.



EMD Declaration

Tender Reference No: RCB/BHOOMI/4/PHODI/CR/41/2020-21

I, hereby submit a declaration that the tender submitted by the undersigned, on behalf of the tenderer.....(Name of the Tenderer), shall not be withdrawn or modified during the period of validity or extended period of validity.

I, on behalf of the tenderer..... (Name of the Tenderer), also accept the fact that in case the tender is withdrawn or modified during the period of its validity/extended validity period or if we fail to sign the contract in case the contract is awarded to us or we fail to submit a Performance security and Additional Performance Security, if any, before the deadline fixed in the Tender Document, then ..... (name of the tenderer) will be debarred for participation in the tendering process for the Procurements of this Procurement Entity for a period of one year from the date of default.

(Signature of the Authorised Signatory,  
Official Seal)



**Format for Tender to provide vehicle on hire basis to Regional Commissioner, Belagavi Division**

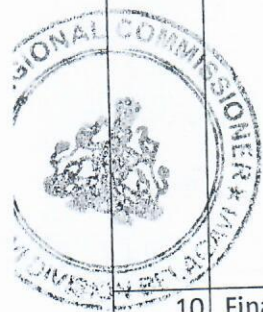
Ref No: RCB/BHOOMI/4/PHODI/CR/41/2020-21

DATE: 05-06-2021

| Sl No | Particulars                            | Details  |            |
|-------|--|--|------------|
| 1.    | Name of the bidder<br>(Name of Agency) |  |            |
| 2.    | Name of the authorised person          |  |            |
| 3.    | Address for communication              |  |            |
| 4.    | Contact details                        | Landline:  |            |
|       |  | Mobile No:   |            |
|       |  | e-mail:  |            |
| 5.    | PAN No:                                |  |            |
| 6.    | GSTR No:                               |  |            |
| 7.    | Vehicle details                        | 1. Type of Vehicle   |            |
|       |  | 2. Registration No:  |            |
|       |  | 3. Model:  |            |
|       |  | 4. Make:   |            |
|       |  | 5. Chassis No:   |            |
|       |  | 6. Engine No:  |            |
|       |  | 7. Insurance Validity up to                                      | Date:      |
|       |  | 8. Emission Certificate Validity up to                           | Date:      |
|       |  | 9. Commercial Permit details:                                    |            |
|       |  | 10. km reading on Odometer:                                      |            |
| 8.    | Experience details                     | Name of the office to which vehicles were provided on hire basis |            |
|       |  | No of vehicles provided  |            |
|       |  | Duration   | From<br>To |







| 9.                                 | Documents   | Enclosed | Not Enclosed |
|------------------------------------|---|----------|--------------|
| Documents To be Enclosed           | EMD Declaration in the format   |          |              |
|                                    | PAN Card.   |          |              |
|                                    | GST Registration certificate  |          |              |
|                                    | Income Tax Returns for the Financial Years 2017-18, 2018-19 and 2019-2020 |          |              |
|                                    | Experience Certificate  |          |              |
|                                    | <b>Vehicle Documents:</b>   |          |              |
|                                    | 1. RC book  |          |              |
|                                    | 2. Insurance certificate  |          |              |
|                                    | 3. Commercial permit certificate  |          |              |
|                                    | 4. Tax card   |          |              |
| 5. Emission certificate            |   |          |              |
| 6. RTO Road Worthiness Certificate |   |          |              |
| 10. Financial Bid                  | Amount in Rs (In whole Rs.)   |          |              |
|                                    | In words:   |          |              |

No. of corrections (if any):

**Declaration:**

1. I am the authorization person of M/S .....  
(Name of agency) willing to participate in the above said tender for providing vehicle on hire basis to Regional Commissioner Belagavi Division, Belagavi
2. I declare that the above said agency/firm has not been subject to forfeiture of EMD or foreclosure or termination of their Contract in any Central or State Government or any other Local Body of Government or PSU or for not having been blacklisted for participating in tender by any Central or State Government or any other Local Body of Government or PSU Or not engaged in any litigation with any Central or State Government or any other Local Body of Government or PSU in India during the past five years. If successful in the tender will submit the notarized affidavit on Rs 200/- e-stamp in this regard.
3. I have read and understood all the terms and conditions mentioned in the tender notification and declare that I will fully abide by the terms and conditions thereof.
4. I have understood that Regional Commissioner Belagavi has the right to cancel or reject the tender without assigning any reasons whatsoever.
5. I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed there from.

Date:

Signature:

Name of the authorised person:

Seal: